



SANTA ANA COLLEGE

Academic Senate

Business Meeting Agenda Minutes

Tuesday, March 12, 2024 ~ 1:30pm – 3:30pm

Location: JSC-219 (For Senators & Guests) / Hybrid (For Guests)

Attendance: Amberly Chamberlain, William Nguyen, Ann Cass, Jeff Lamb, Andy Gonis, Dawn McKenna-Sallade, Heather Arazi, Krystle Taylor, Andrew Manson, Annie Knight, Arjun Nair, Ben Hager, Christina Axtell, Darren Hostetter, Flo Luppiani, Gabriel Shweiri, Helen Serrano, Jaime Lopez-Garcia, Jennifer McAdam, Justin Tolentino, Kim Smith, Louise Janus, Maria Davia, Michael Buechler, Michelle Vasquez, Reza Mirbeik, Sara Kelley, Steve Bautista, Susan Hoang, Tiffany Heremans, Tim Murphy, Sara Butler, Jaki King, Kelvin Leeds, Jorge Lopez, Anaely Guadarrama, Julian Camacho, Anthony Macias, Karen Bravo, Jennie Beltran, Alejandro Moreno, Madeline Grant, Andrew Barrios, Merari Weber, Claire Coyne

Preliminaries

1. Call to Order – 1:37 pm
-Happy Birthday to Claire!
2. Parliamentary Procedure Update – AB2449: *change to voting and participation in online meetings, and exec team will update*
3. Approval of Agenda
1st – Claire Coyne – motion to remove Human Resources presentation from agenda
2nd – Reza Mirbeik
Approved unanimously
4. Introduction of Guests (if any)
5. Public Comments – Limited to 3 minutes per person and 10 minutes total
6. Approval of Minutes
 - a. February 27, 2024
1st Andrew Barrios – remove Louise Janus & Kyle Bradley and add Susan Hoang, Tim Murphy, & Michael Buechler to attendance list
2nd – Tiffany Heremans
Approved unanimously
1st – Susan Hoang – motion to approve agenda with amendments
2nd – Andrew Manson
Approved unanimously

Reports

1. Officers

1. President Claire Coyne
Updates from Board of Trustees meeting include recognition of Jennifer Valencia for Women's History Month, public comments regarding renaming the VRC in honor of John Acuna, Chancellor's Report regarding budget, & the Board Legislative Committee's support/lack of support of certain bills. Lockdown Drill tomorrow Wednesday March 13, 2024 at 1:30pm. What concerns do you have for your building/rooms?
Madeline Grant – anyway to get building captains to check doors?
Claire Coyne – Public Safety should send another email out today as a reminder
More updates on CAI Grants, IE&A (committee assessments & educational master plan), and Outcomes Assessment's March meeting cancelled. Updates on Educational Master Plan – strategic directions, goals, and objectives.
2. Vice President Culture and Engagement Amberly Chamberlain



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3. Vice President Community Operations Merari Weber
Update on Bylaws, Distinguished Faculty Lecture (3/20/24, 2-3:30pm, Philips Hall)

4. Historian Andrew Barrios
Added BoardDocs link to SAC Academic Senate website

2. Standing Committee Chairs

1. Curriculum and Instruction Council Madeline Grant
Accepting updated classes but will hold off on GE courses. Student Services – academic probation/dismissal – conducted research surrounding CSUF and UCs and will be submitting recommendations about the process. Continue conversations about outcomes assessment position, reviews white pages on curriculum – new process runs through deans, GEN Ed Plan A – similar pathway as SCC – implementation 2025 with similar categories
Claire Coyne – any recs to college council regarding outcomes position?
Madeline Grant – change in language in the duties and title of that position
2. DE Advisory Jaki King
Meeting 3/13/24 10am – discussing SLO and Canvas connection, Meeting with Krystle Taylor in DSPS to discuss issues for students and faculty, upcoming DE professional development, 5 spots for online teaching conference in Long Beach June 26-28th
3. Intersectionality, Race and Social Justice Advisory IRSJ Representative
Continued discussions regarding Land Acknowledgement, action plan regarding curriculum that involves Native American history action plan, & accessible SAC email content

3. Participatory Governance Co-Chairs

Tanisha Burrus – Guided Pathways - GP was on hiatus but rebuilding success teams. This month is Design, Make, & Move with a CAP open house. Trying to increase awareness of students and their CAPs. Helping Success Teams increase a sense of belonging. Updates on Starfish early alert system. Academic concerns are handled by the Learning Center. Educating students on their career options. Working with Claire Coyne to create subcommittees based on pillars. Team will be sent to Guided Pathways Institute and trying to institutionalize more aspects of Guided Pathways.

Jorge Lopez – Planning & Budget - Anabelle Nery gave a presentation on how FTES calculated. Report from SACTAC about developing a plan to replaced computers and A/V equipment

Alejandro Moreno – read from report provided by Amberly Chamberlain

Special Reports

1. SAC ASG Anaelly Guadarrama
Successful facilities townhall. Second townhall held with Dr. Nery.
2. SCC Academic Senate Mike Taylor
President Kim took questions and gave updates, discussed officer elections that concluded, Tara will President with brand new officers. Part-time faculty wanted to vote and concerns that were brought up regarding part-timer voting. Resolution to increase part-time credit
3. FARSCCD Matthew B or Kelvin L
MOUs and grievances, requests to add students above course caps – requests shouldn't be made and faculty do not have to comply with those requests
Michael Buechler – is a TA added to the course if it goes above cap?
Kelvin Leeds – I don't know if that is in the contract, but LGI with IA is included in the contract



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Claire Coyne – is there a forum where union members can attend to discuss with FARSCCD Board?

Susan Hoang – that seems to be different from past practices

Kelvin Leeds – practices did change, but Rep Council can change that

Old Business – Action Items

Old Business – Discussion

New Business – Action Items

1. Facilities Resolution (1st Read)

1st – Christina Axtell – motion to discuss resolution

2nd – Sara Kelley

Steve Bautista – should there be two resolved statements based on the whereas statements?

Madeline Grant – an additional resolved statement can be added

Susan Hoang – requesting to added 'adequate' before staffing

Claire Coyne – might want to be a deadline to requests

Madeline Grant – cautious about adding adequate because it may not be able to determine, but can rephrase request

Jennie Beltran – can we add full-time and part-time staff to the breakdown?

Live edits to resolution with multiple faculty involved

1st - Steve Bautista – motion to waive second reading

2nd - Christina Axtell

Unanimously approved

1st - Susan Hoang – motion to approve resolution with edits

2nd - Reza Mirbeik

Unanimously approved

New Business – Informational

1. Update from Human Resources – Recruitment & Investigations (20 min) Alistair Winter

Announcements/Upcoming Events

Adjournment 3:10pm

Future Business:

1. Windows 11 & Adobe CC Licenses
2. Enrollment Management

Contact Claire Coyne if interested in At-Large positions for next academic year

Planning & Budget co-chair term will be ending

Facilities & Safety co-chair term will be ending

Madeline Grant – concerns about safety in the evening

Kim Smith – expungement event 4/20th

Claire Coyne – Area D meeting 3/22



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Merari Weber – shows mock self-service with academic dues link